

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

TUESDAY, MARCH 20, 2012

I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. PRAYER

IV. APPROVAL OF THE MARCH 5, 2012 REGULAR BOARD MEETING MINUTES, THE MARCH 5, 2012 COMMITTEE OF THE WHOLE MEETING MINUTES AND THE MARCH 5, 2012 BUILDING AND PROPERTY MINUTES.

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Student Representatives to the Board Report – Nick Hasse/Alyssa Jones

VI. TREASURER'S REPORT (Balances as of February 29, 2012)

General Fund	\$ 14,032,367.35
Cafeteria Fund	358,341.78
Student Activity Fund	204,001.53
Capital Projects	2,994,459.58
Newville Projects	630,465.57

VII. PAYMENT OF BILLS

General Fund	\$ 986,007.59
Cafeteria Fund	\$ 119,034.91
Miscellaneous Fund	\$ 14,874.89

Total \$ 1,119,917.39

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD – Mrs. Elizabeth W. Richwine

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A. PERSONNEL CONCERNS

A) PERSONNEL CONCERNS (...continued)**(ACTION ITEM)**

- 1) **Mrs. Darlene Franklin** has submitted her letter of resignation as a five hour per day custodian at the middle school, effective June 7, 2012.

A copy of Mrs. Franklin's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Franklin's resignation as a five hour per day custodian at the middle school, effective June 7, 2012.

(ACTION ITEM)

- 2) **Mr. Kyle Hey** has submitted his letter of resignation as Middle School Assistant Track Coach, effective immediately. Mr. Hey has also requested to assist as a volunteer for the Middle School Track Team.

A copy of Mr. Hey's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mr. Hey's resignation as Middle School Assistant Track Coach. The administration would also like to recommend that Mr. Hey assist as a volunteer for the Middle School Track Team.

(ACTION ITEM)

- 3) **Mrs. Lucille Strub** has submitted her letter of resignation as a High School Learning Support Aide for the purpose of retirement, effective June 7, 2012.

A copy of Mrs. Strub's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Strub's resignation as a High School Learning Support Aide for the purpose of retirement, effective June 7, 2012.

A) PERSONNEL CONCERNS (...continued)**(ACTION ITEM)**

- 4) **Mrs. Lynn Stahler**, High School Learning Support Teacher, submitted her letter of resignation for the purpose of retirement effective the end of the 2011-2012 school year. Mrs. Stahler's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mrs. Stahler is entitled to a severance allowance in the amount of \$4,420.00, under option #2.

Option #1:

0 years of service X \$217.00 = \$5,425.00
(\$14,950.00 maximum)

Option #2:

65 unused sick leave days X \$68.00 = \$4,420.00
(\$14,950.00 maximum)

The administration recommends that the Board of School Directors accept Mrs. Stahler's letter of resignation for the purpose of retirement and her severance allowance of \$4,420.00 as presented.

(ACTION ITEM)

- 5) **Mrs. Judy Creps**, High School Counselor/Gifted Teacher is requesting one and one half day leave without pay for March 5, 2012, half day and March 6, 2012, full day.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Creps' request for one and one half day leave without pay as presented.

6) Coaching Appointment**(ACTION ITEM)**

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches for the spring of the 2011-2012 school year.

Jan Roberts	Middle School Assistant Track Coach
Seth Stover	Assistant Girl's Soccer Coach

The administration recommends that the Board of School Directors approve the appointment of the above listed coaches as presented.

XIII. NEW BUSINESS (. . .continued)**B) Credit Pay****(ACTION ITEM)**

The professional employees whose names are listed below have successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Amanda Frankford	\$ 412.00
Justine Sieg	<u>\$ 1,236.00</u>
Total	\$ 1,648.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

C) Transportation Contract Rates with Richard Deitch for 2011-2012**(ACTION ITEM)**

Mr. Richard S. Deitch, Transportation Contractor for the Big Spring School District, has provided mileage information for the school buses at the start of the 2011-2012 school year. Mr. Rick Gilliam, Director of Student Transportation has calculated the daily rates for transportation and the activity buses based on the mileage data. A copy of the detailed transportation rate calculations is included in the agenda.

	2010/11	2011/12			2012/13	
	<u>Daily</u>	<u>Daily</u>	▲	<u>as %</u>	<u>Est Annual</u>	
VoTech	762.53	785.59	23.06	3.0%	809.16	
Consortium	820.10	792.36	(27.74)	-3.4%	816.13	
Activity	158.55	182.66	24.11	15.2%	188.14	
Regular	8,045.05	8,405.58	360.53	4.5%	8,657.75	
Nonpub	711.38	912.78	201.40	28.3%	940.16	
Total	10,497.61	11,078.97	581.36	5.5%	11,411.34	3.0%
Annual	\$ 1,889,569.80	\$ 1,994,214.60			\$ 2,054,041.20	
PDE Cost Factor	5.08	5.16	0.075	1.5%	^3%	

The administration recommends that the Board of School Directors approve the 2011-2012 transportation rates as presented.

XIII. NEW BUSINESS (. . .continued)**(ACTION ITEM)****D) Resolution for Supporting School Funding Accountability Reform for Charter Schools**

The Resolution for Supporting School Funding Accountability Reform for Charter Schools will urge elected officials to support legislation that would institute equitable funding and academic accountability for all charter schools.

The resolution is included with the agenda.

The administration recommends that the Board of School Directors approve the Resolution for Supporting School Funding Accountability Reform for Charter Schools as presented.

E) New Student Activity Account**(ACTION ITEM)**

The administration received a request from the Middle School Principal to create a new student activity account for Middle School Vocal Music. A completed application includes a proposed budget of \$1,650 to be earned/spent by the account.

The administration recommends the Board of School Directors approve the creation of the Middle School Vocal Music organization and the associated student activity account under the supervision of the Middle School Principal.

F) SELECTION OF FSMC**(ACTION ITEM)**

The Board and administration began discussion regarding the use of a food service management company (FSMC) in 2010. On May 16, 2011 the Board directed the administration to release a request for proposals in order to make a decision by April 1, 2012. In the fall of 2011 selected board members and administrators visited five schools using FSMCs. On January 6, 2012 the RFP was released and the District received five proposals from Aramark, Chartwells, Metz, Nutrition and Sodexo. The selection committee evaluated the proposals according to the award criteria specified in the Request for Proposals. The selection committee invited Aramark and Chartwells to make a subsequent presentation based on the strength of their proposals. Following the presentations, the committee made a recommendation based primarily on total cost of the original submitted proposals that Chartwells best meets the needs of the District.

The administration recommends the Board of School Directors approve Chartwells (part of the Compass Group) to assume responsibility for food service operations in the District, including employees, within the rules and guidelines established by the PA Dept. of Education for the 2012-2013 school year. The Administration is directed to execute and obtain PDE approval of a contract with Chartwells effective July 1, 2012.

XIII. NEW BUSINESS (. . .continued)**G) Tuition Exemption for Non-Resident Student****(ACTION ITEM)**

Miss Jessica Jumper a Big Spring High School senior, is requesting permission to complete her senior year at Big Spring High School as per the conditions outlined in Board Policy 202.3: "Non-resident students in the senior class may be given special consideration to continue their education in the district at the discretion of the Superintendent of Schools provided they have been enrolled in the Big Spring School District a minimum of two (2) full years immediately preceding their senior year." The student is required to provide the necessary transportation

The administration recommends that the Board of School Directors approve Miss Jumper's request for a tuition exemption for the remainder of the 2011-2012 school year, as per the conditions outlined in Board Policy 202.3.

H) Memorandum of Understanding**(ACTION ITEM)**

The Superintendent has been working with the Big Spring Education Association to clearly define precedent and protocol for seniority determinations, certification procedures, transition to 24 pay periods, and corrections to language within the Collective Bargaining Agreement in reference to extra-curricular offerings. This Memorandum of Understanding details all of the items reviewed by the Superintendent and the Big Spring Education Association.

A copy of the Memorandum of Understanding is included with the agenda.

The administration recommends that the Board of School Directors approve the Memorandum of Understanding with the Big Spring Education Association.

(ACTION ITEM)**I) Approval of Resolution for Suspensions Due to Declining Enrollment, Curtailment and Alteration of Programs**

The Board of School Directors authorized the Superintendent to review pupil enrollment figures, teacher requirements, and to prepare a plan to address staffing. This resolution defines a staffing plan based on the challenges identified during the Superintendent's review process.

The administration recommends the Board of School Directors adopt the included resolution regarding suspensions due to declining enrollment, curtailment and alteration of programs.

J) Updated Year-to-Date Summaries/Taxes and General Fund**(INFORMATION ITEM)**

The Business Office prepared updated year-to-date summaries for taxes and general fund that are included with the agenda.

XIV. FUTURE BOARD AGENDA ITEM

XV. COMMITTEE REPORTS

- A) District Improvement Committee – Mr. Norris/Mr. McCrea**
- B) Athletic Committee – Mr. Swanson**
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper**
- D) Buildings and Property Committee – Mr. Barrick**
- E) Finance Committee – Mr. Blasco**
- F) South Central Trust – Mr. Blasco**
- G) Capital Area Intermediate Unit – Mr. Wolf**
- H) Tax Collection Committee (TCC) – Mr. Wolf**

XVI. SUPERINTENDENT’S REPORT

XVII. BUSINESS FROM THE FLOOR

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XIX. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, April 2, 2012